



# MEETING MINUTES

## **PUBLIC INPUT:**

No public comment

## **PUBLIC HEARING: REZONING DORRIS/MCKAY PROPERTIES (R-1 to B-1):**

No public comment

## **CALL TO ORDER AND ROLL CALL BY THE RECORDER:**

Mayor Boaz called the meeting to order at 6:15 PM

Roll was called by the Recorder; Quorum established

### **PRESENT:**

Kevin Cagle  
Marty Carrington  
John Odle  
Dale Reynolds  
Linda Taylor  
Jimmy Lynn Walker

### **NOT PRESENT**

Madison Cagle

### **VISITORS:**

Lee Villaflor, City Administrator  
Colleen Lawlor, City Recorder  
Wes Woodward, Public Safety Director  
Natasha Varnick, The Newsleader

## **READING OF THE MINUTES OF PREVIOUS MEETINGS BY ADMINSTRATOR, FOR APPROVAL OR CORRECTION:**

Motion: Dale Reynolds to dispense with reading of and approve previous meeting minutes

Second: Jimmy Lynn Walker

Vote: Approved 6-0 (Madison Cagle absent and not voting)

## **APPROVE FINANCIAL REPORTS THRU NOVEMBER 2024:**

Motion: Kevin Cagle

Second: Marty Carrington

Vote: Approved 6-0 (Madison Cagle absent and not voting)

## **REPORTS FROM COMMITTEES, COUNCILMEN, AND OTHER OFFICERS**

### **A) COMMUNICATIONS FROM THE MAYOR:**

City of Parsons has renamed Parsons Police Officers to Public Safety Officers as it is more of an accurately describes what they do between Police and Fire duties.



# MEETING MINUTES

**B) PROJECT UPDATES:** Lee Villaflor handed out a project update list.

ARP Project (Pipe Bursting): Projected start date February 2025

ARP Project (Decaturville drinking water): ABES Construction company was awarded this project. Pre-Construction meeting this Friday.

TAM (Tennessee Association of Museums Grant (Municipal Building Roof Replacement): JM Roofing Company was awarded this project. The City Council will vote to approve funding to re-roof the rest of the Municipal Building that is not covered by this grant later in this meeting.

TDOT (Multimodal Grant): This project is in review at TDOT

2024 CDBG (Passive Park): This project is in the environmental phase

PHMSA Gas Grant: This project is close to the environmental phase

FEMA (2019 Hazardous Mitigation) Generator Grant: Waiting on FEMA – no new updates. We may send a letter to the President for progress.

City of Parsons intends to apply for the next AFG Safer Grant to add PSO personnel when it opens. The city has also applied to the State of Tn Fire Marshall Grant for equipment. We anticipate award results soon.

## NEW BUSINESS

**A) Approval to advertise for sealed bids to sell the old City Hall with bids to be opened by the end of February**

- a. Motion made by Kevin Cagle
- b. Second by Marty Carrington
  - i. Vote by Roll Call: Approved 6-0 (Madison Cagle is absent and not voting)

**B) Approving re-roofing all of City Hall (Parsons Municipal Building)**

- a. Lee Villaflor gave a report to the city council that there are new leaks in areas not covered by the Tennessee Association of Museums grant and asked for council to approve funding to go ahead and replace the rest of the roof.
- b. Motion made by Dale Reynolds
- c. Second by Jimmy Lynn Walker
  - i. Vote by Roll Call: Approved 6-0 (Madison Cagle is absent and not voting)

**C) Approving Sealed SCBA Bids**

- a. No voting at this meeting. The city will try to get a grant to fund this item.



# MEETING MINUTES

- D) Approving Resolution No. 01062025-1: VFIS LOSAP Program Funding
  - a. Motion to approve this resolution as presented made by Kevin Cagle
  - b. Second by Marty Carrington
    - i. Vote: Approved 6-0 (Madison Cagle is absent and not voting)
- E) Approving 1<sup>st</sup> Reading of Ordinance 426 Entitled “An Ordinance Amending Ordinance #422 City of Parsons, Tennessee for the Fiscal Year Beginning July 1, 2024 and Ending June 30, 2025.”
  - a. Budget amendment to fund VFIS LOSAP Program and Parsons Municipal Building roof replacement.
    - i. Motion to approve this ordinance as presented made by John Odle
    - ii. Second by Dale Reynolds
      - 1. Vote: Approved 6-0 (Madison Cagle is absent and not voting)

## OLD BUSINESS

- A) Approve/Discuss 2<sup>nd</sup> reading of Ordinance 425 entitled “An Ordinance to Amend the City of Parsons Zoning Map to Zone Property Located on Camden Rd (Stephen Dorris and Morrison McKay Properties) from R-1 (Low Density Residential) District to B-1 (General Business) District”
  - a. Motion made by Dale Reynolds to approve this ordinance as presented
  - b. Second John Odle
    - i. Vote: Approved 6-0 (Madison Cagle is absent and not voting)
- B) Discuss Blight Program
  - a. Seven out of eight applicants agreed to participate in this program. We are still waiting on one applicant to commit. We will update council at the next meeting.
- C) Discuss Grice Property
  - a. Final Chancery sale is this Saturday at the Decatur County Courthouse. We will update council at next meeting results of this sale.

## ADJOURN

Motion to adjourn meeting made by John Odle. Second by Dale Reynolds. Vote: All Ayes