



MEETING MINUTES

PUBLIC INPUT:

No public comment

CALL TO ORDER AND ROLL CALL BY THE RECORDER:

Mayor Boaz called the meeting to order at 1:30 PM
Roll was called by the Recorder; Quorum established

PRESENT:

Kevin Cagle, via conference call
John Odle
Dale Reynolds
Linda Taylor

NOT PRESENT

Madison Cagle
Marty Carrington
Jimmy Lynn Walker

VISITORS:

Lee Villaflor, City Administrator
Colleen Lawlor, City Recorder
Rick Wood, City Attorney
Wes Woodward, Shane Bridges

READING OF THE MINUTES OF PREVIOUS MEETINGS BY ADMINSTRATOR, FOR APPROVAL OR CORRECTION:

Motion: Kevin Cagle to dispense with reading of and approve previous meeting minutes

Second: Linda Taylor

Vote: Approved 4-0 (Madison Cagle, Marty Carrington and Jimmy Lynn Walker absent and not voting)

APPROVE FINANCIAL REPORTS THRU OCTOBER 2024:

Motion: John Odle

Second: Dale Reynolds

Vote: Approved 4-0 (Madison Cagle, Marty Carrington and Jimmy Lynn Walker absent and not voting)

REPORTS FROM COMMITTEES, COUNCILMEN, AND OTHER OFFICERS

A) COMMUNICATIONS FROM THE MAYOR:

The Mayor reported to the council that he, Lee Villaflor, Wes Woodward, Colleen Lawlor and Alan Evans with Townsend-Evans Insurance met with VFIS (Volunteer Fire Insurance Services, Inc) to discuss possible incentive programs to boost recruitment and retention of firemen for the Parsons Fire Department. We will send documentation to the council and will discuss this at our next meeting.

B) PROJECT UPDATES:

Lee Villaflor handed out a project update list to the city council and is attached to these minutes.



MEETING MINUTES

NEW BUSINESS

- A) Approve/Discuss 1st reading of Ordinance 425 entitled “An Ordinance to Amend the City of Parsons Zoning Map to Zone Property Located on Camden Rd (Stephen Dorris and Morrison McKay Properties) from R-1 (Low Density Residential) District to B-1 (General Business) District”
- Motion made by John Odle to approve this ordinance as presented
 - Seconded by Dale Reynolds
 - Vote: Approved 4-0
 - (Madison Cagle, Marty Carrington and Jimmy Lynn Walker absent and not voting)
- B) Discuss Parsons Blight Program
- Eight (8) Blight Program Applications were turned in
 - Motion made by John Odle to split equally the \$10,000.00 between the applicants with commitments.
 - Seconded by Dale Reynolds
 - Vote by Roll Call: Approved 4-0
 - (Madison Cagle, Marty Carrington and Jimmy Lynn Walker absent and not voting)
- C) Approve bids for Parsons Museum Roof Grant Project
- Two (2) bids came in
 - JM Roofing \$97,972.00 (lowest and best bid) to cover 15,000 sq ft of TPO roof on Parsons Municipal Building.
 - Motion to accept JM Roofing bid made by John Odle
 - Seconded by Dale Reynolds
 - Vote by Roll Call: Approved 4-0
 - (Madison Cagle, Marty Carrington and Jimmy Lynn Walker absent and not voting)
- D) Approve ARP Water Line Project bids
- Three (3) bids came in
 - ABES Contracting, LLC \$244,000.00 (lowest and best bid)
 - TLM is running background checks on this contractor and will recommend when complete with results.
 - Motion to accept ABES Contracting, LLC bid contingent on TLM's approval made by Dale Reynolds
 - Seconded by John Odle
 - Vote by Roll Call: Approved 4-0
 - (Madison Cagle, Marty Carrington and Jimmy Lynn Walker absent and not voting)



MEETING MINUTES

- E) Appoint Parks and Recreation Council Members
- a. Mayor Boaz appointed Teresa Brasher, Ginger Teague, Kevin Cagle, Shane Bridges and Wayne Lyles to the City of Parsons Parks and Recreation Board.
 - i. John Odle made a motion to approve these appointments as presented
 - ii. Linda Taylor seconded
 - iii. Vote: Approved (Kevin Cagle abstained)
- F) Discuss Grice Property (City of Parsons would like to acquire this property due to its location along the walking trail at the Parsons Regional Park)
- a. Property sold at public auction on 199 Grice Lane (Parcel 052F A 009.03) on December 7, 2024 for \$8000.00.
 - b. Dale Reynolds made a motion to authorize the City of Parsons to re-open the bid with 10% raise amount of \$880.00 and to bid a maximum purchase amount of \$20,000.00 at the final sale on January 11, 2025.
 - c. Seconded by John Odle
 - d. Vote by Roll Call: Approved 4-0
 - i. (Madison Cagle, Marty Carrington and Jimmy Lynn Walker absent and not voting)

OLD BUSINESS

None

ADJOURN

Motion to adjourn meeting made by John Odle

Seconded by Dale Reynolds

Vote: All Ayes

Tim David Boaz, Mayor

Colleen Lawlor, City Recorder