



MEETING MINUTES

PUBLIC INPUT:

No public comment

CALL TO ORDER AND ROLL CALL BY THE RECORDER:

Mayor Boaz called the meeting to order at 6:00 PM

Roll was called by the Administrator; Quorum established

PRESENT:

Kevin Cagle
Madison Cagle
Marty Carrington
John Odle
Dale Reynolds
Linda Taylor
Jimmy Lynn Walker

NOT PRESENT

Colleen Lawlor, City Recorder
Rick Wood, City Attorney

VISITORS:

Lee Villafior, City Administrator
Natasha Varnick, The Newsleader

READING OF THE MINUTES OF PREVIOUS MEETINGS BY ADMINSTRATOR, FOR APPROVAL OR CORRECTION:

Motion: Kevin Cagle to dispense with reading of and approve previous meeting minutes

Second: Madison Cagle

Vote: Approved 7-0

APPROVE FINANCIAL REPORTS THRU SEPTEMBER 2024:

Motion: Madison Cagle

Second: Dale Reynolds

Vote: Approved 7-0

REPORTS FROM COMMITTEES, COUNCILMEN, AND OTHER OFFICERS

A) LIBRARY UPDATES:

Lanisha Lomax gave a library update to the City Council. They have been busy since the Summer Reading Program. Two board members attended the annual state trustee workshop in Brownsville, TN. The storage room in the library has been cleaned out – all “Friends of the Library” books will be stored in there, no longer being stored in overflow areas. The Tennessee Room is currently in the process of being cleaned out and will be accessible to the public. Image evaluations are being conducted by the Library Board and plan to be completed by the end of the year. Also, a Library board member will be refurbishing/updating the book drop box located outside the library. Several children attended a Library sponsored pumpkin painting event. The first evaluation has been completed for the Library Director. Director and staff evaluations area required task that needs to be done annually, and the Library Board could not locate any that have been completed in the



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past. New forms were created, based on other libraries. Objectives were set based on the results of the Directors evaluation. The next Library Board meeting will be November 19th. Everyone is invited to attend. The mayor expressed the need for the Library Board to apply for all grants that are available to help offset expenditures. After January 1, 2025, the Parsons Library will be a part of a workforce development program that is run by the Tennessee State Library and Archives Department. This program's focus is job readiness and job preparedness.

B) PROJECT UPDATES:

Lee Villaflor handed out a project update list to the city council and is attached to these minutes.

NEW BUSINESS

A) Approve Bid for ARP Sewer Rahab Project (Pipe bursting and Manhole Rehab on the south side of the sewer system)

- a. Bid opening was October 28, 2024 at 2:00 PM
- b. Three contractors placed bids
 - i. Portland Utilities Construction, Portland, TN – (lowest bid) \$1,006,878.00
 - ii. Norris Brothers Excavating, Crossville, TN
 - iii. Pipeworks Plus, Fayetteville, TN
- c. TLM made recommendation to accept bid from Portland Utilities for this project

MOTION TO ACCEPT PORTLAND UTILITIES BID FROM JOHN ODLE. SECONDED BY JIMMY LYNN WALKER.

VOTE BY ROLL CALL: ALL AYES (APPROVED 7-0)

OLD BUSINESS

None

ADJOURN

Motion to adjourn meeting made by Marty Carrington

Seconded by Madison Cagle

Vote: All Ayes

Tim David Boaz, Mayor

Colleen Lawlor, City Recorder