

## Regular Board Meeting July 11, 2022

The Mayor and Parsons City Council swore in on July 11, 2022 at 5:00PM, to begin their four year terms effective July 1, 2022 through June 30, 2026. City Attorney Rick Wood officiated the Oath of Office to all council members and the Mayor.

The Mayor and Parsons City Council held a public hearing for the FY2022-2023 fiscal budget on July 11, 2022 at 5:30PM in the city council room. There was no public input from this hearing.

The Parsons City Council met for its regular monthly meeting, July 11, 2022, at 6:00PM in the city council room. Mayor Tim David Boaz called the meeting to order.

Roll called by City Recorder:

### Present

Kevin Cagle  
Madison Cagle  
Marty Carrington  
John Odle  
Dale Reynolds  
Jimmy Lynn Walker

### Absent

### Visitors/in attendance

Lee Villaflor, City Administrator  
Rick Wood, City Attorney  
Colleen Lawlor, City Recorder  
Dale King, Safety Director  
Tina Carrington  
Kristy Cagle

## Approval of regular monthly minutes:

A motion was made by Dale Reynolds to approve and dispense of reading the regular monthly minutes for June 2022. Second by Jimmy Lynn Walker. Vote: All Ayes

## Approval of the Financial Statements:

A motion was made by Kevin Cagle to approve the Financial Statements for May 2022. Second by Marty Carrington. Vote: All Ayes

## Presentations:

Mayor Tim David Boaz and City Administrator Lee Villaflor gave the council an update on current City of Parsons projects.

- CDGB – Intake Generator
  - We submitted our bids on the generator for the intake station to the State of TN
  - The State of TN approved our submission
  - We will be having a pre-construction meeting in the next couple of weeks
  - The gas line is ready, the City is ready to start this project

- Sewer Plant
  - We have been struggling with electrical issues (we are at the end of a service line – and tend to get surges, blown fuses, power outages, etc)
  - Lexington Electric came last week and raised the voltage by 13-14 volts
  - The Contractor and aeration installer (Triplepoint) recommended better ventilation to in the building
  - We were able to run all weekend with these updates/changes (we will be monitoring weather as heat can be a factor as well)
  
- Multimodal Grant (East 9<sup>th</sup> St to Price St)
  - Project has been submitted to TDOT
  - City match is %5
  
- Red light upgrade (Main Light – TN Ave/Main St)
  - Project on hold due to the Contractor (Wade Electric) waiting on a part to proceed with completing this project
  
- Gas Line Extension Projects
  - South End Gas project – 99% complete, waiting on TVA Permit to complete boring, but we are ready to start taking residential gas taps for Hwy 202 area
  - North End Gas project – Contractor is working on installing lines on Horny Head Creek Road on the Holladay Rd side. This project is going slower at a rate of 800 ft p/day (as opposed to 3000 ft p/day on the South End project)
  
- TDEC – ARP County Water Project
  - There was a meeting last week with all the water districts and water suppliers in the County
    - Town of Scotts Hill
    - Town of Decaturville
    - North Utility Water District
    - Perryville Utility District
    - City of Parsons
  - Parsons has the best source of water. Scotts Hill is looking at purchasing City of Parsons Water to provide a section (400 customers) of their system to take strain off their two plants that they have
  - North Utility is also looking at purchasing water from the City of Parsons – this will only help them with impending growth to the north end of the county.

**Community Forum:**

No updates on Community Forum

### **Communications from the Mayor:**

- Mayor Boaz spoke to the board and announced that there was a vacancy on the City Council Board due to Councilmember Lanny “Spud” Taylor’s recent passing.
  - Kevin Cagle made a motion to appoint Linda Taylor (Lanny Taylor’s spouse) by acclamation to serve out the remainder of Lanny Taylor’s term.
  - Second by Marty Carrington
  - VOTE BY ROLL CALL
    - Marty Carrington - YES
    - Madison Cagle - YES
    - Kevin Cagle - YES
    - Dale Reynolds - YES
    - Jimmy Lynn Walker - YES
    - John Odle - YES
  - MOTION PASSED

### **Reports from committees, councilmen, and other officers:**

#### 2005 F-150XL Surplus Reserve price

- Lee Villaflor asked the council to lower minimum reserve price for 2005 F-150XL 2-wheel drive truck from \$1000.00 to \$500.00 due to not meeting the reserve price previously. This vehicle has mechanical issues and does not have a key - will have to have new key made. New bid notice will be listed in the Newspaper as per City of Parsons Purchasing Policy.
  - John Odle motioned to lower reserve price to \$500.00 for this 2005 F-150XL 2-wheel drive truck
  - Second by Jimmy Lynn Walker
  - Vote - ALL AYES
  - MOTION PASSED

### **New Business:**

#### Second Reading of Ordinance 403 Entitled: “An ordinance of the City of Parsons No 403 - Adopting the Annual Budget for the Fiscal Year Beginning July 1, 2022 through June 30, 2023”

- The Newsleader posted the Public Hearing notices as per city charter (June 15, 2022 & June 22,2022)
- Public Hearing was held on July 11, 2022 at 5:30PM - WITH NO PUBLIC INPUT
  - Motion by Kevin Cagle to Approve Second Reading of Ordinance 403 Entitled “An ordinance of the City of Parsons No 403 - Adopting the Annual Budget for the Fiscal Year Beginning July 1, 2022 through June 30, 2023.
  - Second by Marty Carrington

- VOTE BY ROLL CALL:
  - Marty Carrington – YES
  - Madison Cagle – YES
  - Kevin Cagle – YES
  - Dale Reynolds – YES
  - Jimmy Lynn Walker – YES
  - John Odle – YES
- MOTION PASSED

*SECTION 28. Public hearing required on budget. After receiving the City Administrator's proposed budget, the Council shall fix a time and place for a public hearing thereon, and shall cause a public notice thereof and an announcement of where and when the full budget may be examined to be published two (2) times in the official city newspaper, the last such publication to be at least ten (10) days in advance of the date of the hearing. The public hearing shall be held before the Council at the stated time and place, and all persons present shall be given a reasonable opportunity to be heard. [As replaced by Priv. Acts 2020, ch. 53, § 9]*

New Library Board Appointment: to fill vacancy on the Library Board due to Teresa Fisher’s two-term limit expired on June 30, 2022

- Ms. Kay Townsend, Parsons Library Director submitted a letter to the City Council asking for the approval to appoint Lanisha Lomax to the Parsons Library Board of Trustees for a three-year term beginning on July 1, 2022. Ms. Lomax is a longtime patron of the Parsons Library and would be an asset to the Board of Trustees.
  - Motion made by Dale Reynolds to approve Lanisha Lomax to the Parsons Library Board
  - Second by John Odle
  - VOTE – All Ayes
- Motion passed

**Old Business:**

Discussion and approval of City of Parsons Employee Handbook:

Rick Wood has reviewed the proposed updates and changes and will get back with us to proceed for approval.

**Adjourn:**

Kevin Cagle motioned to adjourn the meeting. Second by Marty Carrington. Vote: All Ayes

---

Tim David Boaz, Mayor

---

Colleen Lawlor, City Recorder